



***CITY OF MANOR
REQUEST FOR PROPOSALS***

RFP #COM-2024

Due Date:

Friday, May 24, 2024 by 2:00 p.m. CST

FULLY INSURED MEDICAL, DENTAL, VISION, BASIC LIFE AD&D, VOLUNTARY LIFE & ADD AND LONG-TERM DISABILITY *

The City of Manor is soliciting qualifications from vendors for Fully Insured Medical, Dental, Vision, Basic Life & ADD, Voluntary Life & ADD and Long-term Disability.

The complete RFP packet and any subsequent Addendums may be obtained by contacting HUB International by email: gladys.reichert@hubinternational.com

Responses will be received by **email at Gladys Reichert** gladys.reichert@hubinternational.com **until 2:00 p.m. CST, Friday, May 24, 2024.** Qualifications received after the deadline stated herein will not be opened and shall be considered void and unacceptable.

The City of Manor reserves the right to reject any and all qualifications, to waive irregularities, and to accept the qualifications deemed the most advantageous to the City.

All inquiries about this RFP shall be submitted no later than **5:00 p.m. CST Friday, May 3, 2024.**

All requests for information and inquiries regarding this RFP must be made, in writing to HUB International, at gladys.reichert@hubinternational.com

First Publication: April 19, 2024

Second Publication: April 26, 2024